

BID SOLICITATION NOTICE

TO RECEIVE A BID PACKAGE, BIDDERS MAY EITHER DOWNLOAD THE REQUEST FOR BID ("RFB") FROM THE AUTHORITY'S WEBSITE AT <http://www.state.nj.us/turnpike/purchasing.html> OR REQUEST A BID BY COMPLETING THIS FORM AND FAXING IT TO THE NUMBER STATED BELOW. FOR RECORD KEEPING PURPOSES, THE AUTHORITY REQUESTS THAT THE BIDDER COMPLETE THIS FORM AND RETURN IT TO THE PROCUREMENT AND MATERIALS MANAGEMENT DEPARTMENT, EVEN WHEN A BIDDER IS DOWNLOADING THE RFB. THIS IS THE ONLY NOTICE OF BIDDING FOR THE FOLLOWING GOODS.

THE NEW JERSEY TURNPIKE AUTHORITY PROCUREMENT AND MATERIALS MANAGEMENT DEPARTMENT

New Jersey Turnpike Administrative Offices
P.O. Box 5042
581 Main Street
Woodbridge, New Jersey 07095-5042
Tel. - 732-750-5300 Ext. 8640 Fax - 732-750-5399

TITLE: **UNIFORM RENTAL AND CLEANING SERVICE**

BID NO: **RM-121688**

DUE DATE: **03-15-16**

TIME: **11:30 AM**

SUBMIT BIDS BEFORE THE DUE DATE AND TIME STATED ABOVE TO THE ABOVE ADDRESS

BIDDER INFORMATION (PLEASE PRINT)

NAME OF BIDDING ENTITY

ADDRESS

CITY, STATE AND ZIP CODE

E-MAIL ADDRESS

REPRESENTATIVE TO CONTACT-NAME & TITLE

TELEPHONE NO.

FEDERAL TAX I.D. NO. or TAXPAYER I.D. NO.

FAX NO

☐ **WE HAVE DOWNLOADED THE BID FROM THE AUTHORITY WEBSITE**

THE NEW JERSEY TURNPIKE AUTHORITY
PROCUREMENT AND MATERIALS MANAGEMENT DEPARTMENT

New Jersey Turnpike Administrative Offices

P.O. Box 5042

581 Main Street

Woodbridge, New Jersey 07095-5042

Tel. - 732-750-5300 Fax - 732-750-5399

REQUEST FOR BID

TITLE: **UNIFORM RENTAL AND CLEANING SERVICE**

BID NO: **RM-121688**

DUE DATE: **03-15-16**

TIME: **11:30 AM**

SUBMIT BIDS BEFORE THE DUE DATE AND TIME STATED ABOVE TO THE ABOVE ADDRESS

BIDDER INFORMATION
(TO BE COMPLETED BY THE BIDDER)

Please Print

NAME OF BIDDING ENTITY

ADDRESS

CITY, STATE AND ZIP CODE

E-MAIL ADDRESS

REPRESENTATIVE TO CONTACT-NAME & TITLE

TELEPHONE NO.

FEDERAL TAX I.D. NO. or TAXPAYER I.D. NO.

FAX NO

BUSINESS CORPORATION PARTNERSHIP INDIVIDUAL

OTHER (SPECIFY) _____

SECTION I

A. INTRODUCTION

The New Jersey Turnpike Authority (the “Authority”) was created by an act of the New Jersey Legislature in 1948, known as the New Jersey Turnpike Authority Act (as amended and supplemented, “Act”). The Act authorizes the Authority to construct, maintain, repair, and operate the New Jersey Turnpike, to collect tolls, and to issue Turnpike Revenue Bonds or Notes, subject to the approval of the Governor, payable from tolls and other revenues of the Authority. On May 27, 2003, the Act was amended to empower the Turnpike to assume all powers, rights, obligations and duties of the New Jersey Highway Authority (the “Highway Authority”), which owned and operated the Garden State Parkway and PNC Bank Arts Center. On July 9, 2003, the Authority assumed all powers, rights, obligations and duties of the Highway Authority. The Authority currently operates both the Garden State Parkway (“GSP”) and the New Jersey Turnpike (“Turnpike”) (both roads are collectively referred to herein as the (“Roadways”).

The Authority is governed by an eight member Board of Commissioners (“Board”). The Governor of New Jersey appoints each of its members and has the statutory authority to overturn an action of the Board by vetoing any Board action within 10 days of receiving the minutes of the meeting. The Board authorizes awards of all public contracts over \$35,000, except in cases where it has delegated authority to the Executive Director.

This bid solicitation is being conducted pursuant to the Authority’s enabling statute as found in N.J.S.A. 27.23-6.1 and Executive Order number 37 (Corzine 2006) and the regulations and policies of the Authority with regard to public bid procurement.

B. BIDDER GUIDELINES/CHECKLIST

BIDS THAT FAIL TO CONFORM TO THE FOLLOWING REQUIREMENTS MAY BE REJECTED:

1. The Request of Bid ("RFB"), including specifications and related bid documents ("Bids") must be received at or before the due date and time stated on the cover page at the following place: New Jersey Turnpike Authority, Administration Building, 581 Main Street, Woodbridge, New Jersey 07095. Late Bids will be returned unopened. Telephone or facsimile Bids will not be accepted.
2. **The entity submitting a Bid ("Bidder") must provide one original and one copy of the Bid.** The Bid must include all price information. Bid prices shall include delivery of all items F.O.B. destination or as otherwise provided. Price quotes must be firm through issuance of contract.
3. All Bid prices must be typed or written in ink. Quote the specified unit of measure. If bidding an alternate, provide detailed specifications.
4. All corrections, white-outs, erasures, re-striking of type, or other forms of alteration or the appearance of alteration, to unit and/or total prices must be initialed in ink by the Bidder.
5. The Bidder must attend the mandatory site inspection at the following date(s) and time(s) if applicable:
6. If checked this RFB requires the following mandatory document(s) or the Bid **will** be rejected:
 - (a) Bid Bond or Cashier's Check for 10% of the amount Bid or a Letter of Surety ☒
 - (b) Stockholder/Partnership Disclosure Statement ☒
7. See the Authority's Instruction to Bidders for a complete list of the Authority's standard contract Terms and Conditions, as well as required forms that must be included with the Bid (**SEE ATTACHED**).

The following checked documents are required for this Bid. Failure to submit the required forms may result in the rejection of the Bid.

- (a) State of New Jersey Division of Revenue Business Registration Certificate ☒
- (b) Certification of Registration with the Secretary of State (only if non-NJ corporation) ☒
- (c) Acknowledgement of requirement for Disclosure of Political Contributions (ELEC) ☒
- (d) Public Works Contractor Registration Certificate(s) (if applicable) ☐
- (e) Affirmative Action Information Sheet with Certificate or Form AA302 ☒
- (f) Signed Mandatory Equal Employment Opportunity Language ☒
- (g) SBE/WBE/MBE Certificates and Form ☒
- (h) Vendor Disclosure Form (EO129-Location of Services) ☒
- (i) Notice of Set-Off for State Tax (P.L. 1999, c 159) ☒
- (j) Automobile Insurance Liability Waiver ☒
- (k) Insurance Certificate ☒
- (l) Disclosure of Investment Activities in Iran ☒
8. Bidder must sign Bid ☒
9. **Executive Order # 20 – Affidavit of Apparel Production (See Pages 7, 8 & 9)** ☒

SECTION II

A. INTENTION

1. Sealed Bids for **RM-121688** must be received at the New Jersey Turnpike Authority Administrative Offices, 581 Main Street, Woodbridge, New Jersey 07095-5042, by the due date and time stated on the cover page of this “RFB” at which time and place said Bid will be opened and read in public.
2. Bidders mailing Bids should allow for their normal mail delivery time to ensure timely receipt of the Public Bids. **Please be advised that using an overnight/next-day delivery service does not guarantee overnight/next-day deliveries to our location. The Authority will not be responsible for any Bid not being received by the required date and time.**
3. It is the intention of the Authority to issue a purchase order or notice of award for a price agreement for the procurement of **UNIFORM RENTAL AND CLEANING SERVICE**.
4. Items purchased under this contract will be delivered as directed by the Authority.
5. The term of the contract shall be for “**two years** with the option to extend for two additional one-year terms at the Authority’s discretion and the vendor’s concurrence”.
6. Please contact CHRISTINE NOBLE with any questions regarding this procurement contract at noble@turnpike.state.nj.us or 732-750-5300 ext. 8623.

B. BID SHEET INSTRUCTIONS

1. Bidders must follow all instructions in this RFB and in the Instructions to Bidders issued by the Authority, and any other documents issued by the Authority in connection with this RFB (collectively, “Bid Documents”).
2. Bidders must examine the bid documents carefully before bidding and must ask the Director of Procurement and Materials Management Department (“PMM”) in writing for any interpretation or correction of any apparent ambiguity, inconsistency or apparent error therein. If necessary, an interpretation or correction to the specifications shall be issued by the Director of PMM in response to inquiries and/or addendum shall be faxed to Bidders who have obtained the Bid Documents. Upon the issuing of an addendum, the addendum shall become part of the bid documents. **Requests for interpretation or correction shall be considered only if received by MARCH 10, 2016.** Written requests can be submitted by FAX at 732-750-5399.
3. The submission of the Bid is conclusive evidence that the Bidder is fully aware of the conditions, requirements, and details as stated in the Bid Documents. If the Bidder, prior to submitting its Bid, fails to notify the Director of PMM of the existence of an ambiguity or inconsistency in the Bid Documents, a Bid will conclusively be presumed to have been based upon the Authority’s interpretation of such ambiguity or inconsistency.
4. All erasures, interpolations or other physical changes on the Bid form shall be signed or initialed by the Bidder. Bids containing any conditions, omissions, erasure’s, alterations, or items not called for in this “RFB” or irregularities of any kind, may be rejected by the Authority, in its sole discretion.

The Bidder shall not attach conditions, limitations or provisos to their Bid, except in cases where “exceptions” are permitted.

5. **The Authority will accept Approved Equivalent items on this Bid.** If a Bidder is basing the proposal on items other than what is specified, and wishes the items proposed to be considered as an "Approved Equivalent", the Bidder shall enter a price on the Bid sheet then submit on the Exception Sheet in the exact format of the line item on the RFB contained herein, the item number, an item description including manufacturers name, model number, informational brochure(s), and packaging quantities of those items that the Bidder proposes to substitute.

C. BASIS OF AWARD

1. **Bidders must supply a price for every item listed. Bids not having a price for all listed items may be rejected.**
2. **Bidders must quote only one price per line item. If a Bidder quotes multiple prices per line item, the Bid may be rejected.**
3. The Authority will purchase amounts of any given item as needed, at the sole discretion of the Authority and shall not be bound by any quantities listed. The Authority reserves the right to make reasonable increases to line item quantities.
4. All items are to be Bid FOB Destination. All shipping, handling, and other costs should be considered in the Bid price.
5. The Authority is tax exempt from New Jersey Sales and Excise Tax.
6. Award will be made to the lowest responsive Bidder for the total line items Bid.

D. MISCELLANEOUS

1. Delivery Date _____
(Insert if applicable)
2. Payment Terms: The Authority's standard payment terms are Net 30 days. Prompt payment discounts may be offered and must be a minimum of 10 days.

Discount: Maximum time period _____
 Percentage _____

Note: Although prompt payment discounts will not be considered in determining low Bid, the Authority reserves the right to take advantage of any such discounts offered.

AFFIDAVIT OF APPAREL PRODUCTION

STATE OF _____

COUNTY OF _____

I, _____, the _____
(Name) (President, Vice President, Owner/Partner)

of _____ (hereinafter “Bidder”) being first duly
(State Company Name)

sworn, deposes and says:

1. I am authorized to act on behalf of the Bidder. I am personally acquainted with the operations of the Bidder, and have full knowledge of the factual basis comprising the contents of this Affidavit of Apparel Production (hereinafter “Affidavit”). The contents of this Affidavit are true to the best of my knowledge.
2. The Bidder submits this Affidavit as part of a bid proposal in response to a Request for Bid issued by the New Jersey Turnpike Authority (“Authority”), as required by N.J.S.A. 34:6-158 et seq.
3. The following is a list of every location where apparel production will take place, including any subcontractor locations:
4. The following are the names, titles, and business addresses of the principal officers of each Subcontractor to be used for apparel production in fulfillment of the apparel contract:
5. All apparel production will be performed in the United States.
 - Yes
 - No

6. When purchasing or otherwise obtaining apparel from a vendor, including approving a vendor for participation in allowance or voucher programs, a public body shall require that all apparel production is in compliance with each of the following requirements, except in the case of a requirement that is adjudicated to be unenforceable because of preemption by federal law:
 - a. All apparel production under the contract shall be performed in the United States, except in cases in which the commissioner determines that it is not possible for the public body to obtain apparel produced in the United States which meets the necessary requirements of the public body;
 - b. Apparel production workers employed to produce the apparel shall be provided a work environment that is safe, healthy, and free of discrimination on the basis of race, national origin, religion, sex and sexual preference;
 - c. Apparel production workers employed to produce the apparel shall be provided non-poverty compensation at an hourly rate determined by the commissioner to be not less than the poverty line for a family of three, based on 40 hours of work a week for 50 weeks a year;
 - d. Apparel production workers employed to produce the apparel shall not be terminated except for just-cause and vendors and their contractors and sub-contractors shall provide a mechanism to resolve all disputes with apparel production workers;
 - e. Vendors and their contractors and sub-contractors shall adopt a neutrality position with respect to attempts to organize by their employees, and agree to voluntarily recognize a union when a majority of workers have signed cards authorizing union representation;
 - f. The facilities where the apparel production occurs shall be open to inspection by the commissioner, the board, or any political subdivision of this State, any other state or other governmental or intergovernmental unit with which the commissioner or the board cooperates or by any appropriate consortia in which the board or the commissioner participates pursuant to section 5 of this act; and
 - g. No contractor or sub-contractor involved in the providing or production of apparel has a pattern or practice of violation of legal employment protections, including laws and regulations governing wages and hours, discrimination, occupational safety and health, child labor, industrial homework, workers' compensation, and occupational safety and health.
7. Any changes to the information set forth in this Affidavit during the term of any awarded apparel contract must be immediately reported by Bidder to the Director of the Authority's Procurement and Management Department ("PMM Department.").
8. I understand that, if it is determined that the Bidder has violated N.J.S.A. 34:6-158 et seq., including any finding of a failure to provide truthful information within this Affidavit, the Director of the Authority's PMM Department, in conjunction with the Commissioner of the Department of Labor, may:
 - a. Reject the bid or rescind any contract awarded.
 - b. Terminate this contract at the earliest feasible date.
 - c. Bar the Bidder from receiving pending or subsequent apparel contracts, unless preempted by federal law.

9. This Affidavit is submitted to the Authority in order to induce the PMM Department to accept a bid proposal, with knowledge that the PMM Department relies upon the truth of the statements contained herein.

By: _____
(Signature of Affiant)

(Printed Name of Affiant)

(Affiant's Title)

(Date)

SWORN AND SUBSCRIBED
TO OR AFFIRMED BEFORE ME THIS

____ DAY OF _____ IN THE YEAR 20 ____

NOTARY PUBLIC
(Sign & Affix seal or stamp.)

BID QUOTATION SHEET

UNIFORM RENTAL AND CLEANING

ITEM	APPROX. QUAN. WEEKLY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
1.	2,925	EA.	Shirts, Unisex. Long and Short Sleeve, Navy Blue Work Shirt, (65% pol/35% cotton) – per specifications	\$	\$
2.	1,275	EA.	Shirts, Unisex. Long and Short Sleeve, Navy Blue Work Shirt, (100% cotton) Wrinkle Resistant – per specifications	\$	\$
3.	60	EA.	Shirts, Unisex. Navy Blue, Long Sleeve Work Flame Resistant – per specifications	\$	\$
4.	250	EA.	Shirts, Unisex. White w/Gray Pinstripe Work Shirt-per Specification	\$	\$
5.	125	EA.	Shirts, Unisex. Light Blue Polo – per specifications	\$	\$
6.	125	EA.	Shirts, Unisex. Navy Blue Polo – per specifications.	\$	\$
7.	350	EA.	Coveralls, Unisex. Navy Blue 7.5 oz. Herringbone Twill, , (65% pol/35% cotton) – per specifications	\$	\$
8.	225	EA.	Coveralls, Unisex. Blue Cotton (100% cotton) Wrinkle Resistant – per specifications	\$	\$
9.	60	EA.	Pants, Unisex. Flame Resistant – per specifications	\$	\$
10.	10	EA.	Coveralls, Unisex. Banded Waist-No Belt, Flame Resistant, per Specification	\$	\$
11.	2	EA.	Coveralls, Women's Speed Suit-Coveralls per Specification	\$	\$
12.	3,175	EA.	Pants, Unisex. Navy Blue, 65% Poly / 35% Cotton Per Specification	\$	\$
13.	20	EA.	Pants, Women's Navy Blue Jean Cut Pant 75% Poly / 25% Cotton Per Specification	\$	\$
14.	20	EA.	Pants, Women's Elastic Navy Blue Pant 65% Poly / 35% Cotton Per Specification	\$	\$
15.	1,275	EA.	Pants, Unisex. Navy Blue, 100% Cotton (Wrinkle Resistant) - Per Specification	\$	\$
16.	250	EA.	Pants, Unisex. Charcoal Gray, 65% Poly / 35% Cotton Per Specification	\$	\$
TOTAL LINES 1 THROUGH 16					\$

CLEANING ONLY

ITEM	APPROX. QUAN. WEEKLY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
17.	150	EA.	Blankets – Turnpike Authority Owned per Cleaning Instructions in Specifications	\$	\$
18.	50	EA.	Mattress Covers – Turnpike Authority Owned per Cleaning Instructions in Specifications	\$	\$
19.	35	EA.	Safety Vest – Turnpike Owned per Cleaning Instructions in Specifications	\$	\$
20.	35	EA.	Parka – Turnpike Authority Owned per Cleaning Instructions in Specifications	\$	\$
TOTAL LINES 17 THROUGH 20					\$

(A) TOTAL OF LINES 1 THROUGH 16 \$ _____ X 52 WEEKS = \$ _____

(B) TOTAL OF LINES 17 THROUGH 20 = \$ _____

TOTAL OF LINES A & B \$ _____

**ANY INQUIRIES CONCERNING THIS BID MUST BE SENT VIA EMAIL TO
NOBLE@TURNPIKE.STATE.NJ.US NO LATER THAN MARCH 10, 2016**

NEW JERSEY TURNPIKE AUTHORITY

Andrea E. Ward
Director, PMM Department

_____/_____
Name of Company / Authorized Signature of Bidder

E. SIGNATURE PAGE

1. **ADDENDA / INQUIRIES:** COMPLETE (if applicable) BEFORE SUBMITTING BID:

Receipt of Addendum / Inquiries # _____ dated _____ is hereby acknowledged.

Receipt of Addendum / Inquiries # _____ dated _____ is hereby acknowledged.

☐

CHECK BOX IF NO ADDENDA/INQUIRY ISSUED

(All Addenda / Inquiries must be acknowledged as indicated above.)

2. **BID IRREVOCABLE:** This offer shall be irrevocable for ninety (90) working days after the date on which the Authority publicly opens this Bid except in those instances where an unsuccessful Bidder has filed a bid protest pursuant to N.J.A.C. 19:9-2.12. Upon notification of a protest, Bidders are required to hold their prices for an additional 90 days. All Bidders will be notified in writing of the action taken by the Authority.
3. **OFFER/CERTIFICATION:** The undersigned offers and agrees to furnish to the New Jersey Turnpike Authority the services and/or materials in compliance with all terms, conditions, specifications and addenda of the RFB, Bid Documents, and resulting contract. The undersigned further certifies understanding and compliance with the requirements of the standard terms and conditions as stated in the Instructions to Bidders included with the Bid Documents. The undersigned certifies that he or she executes this Bid with full authority so to do; and that all statements contained in this Bid and in this certification are true and correct, and made with full knowledge that the Authority relies upon the truth of the statements contained herein and in any statements requested by the Authority showing evidence of qualifications in awarding the contract.

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

4. **AUTHORIZED SIGNATURE:** _____

Print Name and Title: _____

Bidder: _____

Address: _____

City, State, Zip: _____

E-mail address _____

Telephone #: _____ Fax: _____

Date: # _____

SECTION III

NO RESPONSE BID SURVEY

BID REQUISITION NUMBER: RM-121688

PROPOSAL TITLE: UNIFORM RENTAL AND CLEANING SERVICE

If you do not choose to respond to this Bid, please complete the form below:

Name of Company_____

Reason you did not respond (Check all that apply)

_____ Cannot supply product or service

_____ Cannot meet technical specifications

_____ Cannot meet delivery specifications

_____ Cannot meet legal requirements
(i.e. Bid/performance/security/insurance, etc.)

_____ Cannot provide a competitive price at this time

_____ Interested in receiving specifications for informational purposes only

_____ Insufficient lead time to respond

_____ Other:(please be specific) _____

Do you wish to remain on our mailing list?

_____ Yes

_____ No

Additional comments: _____

Signed :(optional)_____

Company:_____

Specifications

Uniform Rental and Cleaning Services.

Service to provide the following: Furnishing, cleaning, delivery, and pickup of clothing for the New Jersey Turnpike Authority Maintenance Department. Cleaning of blankets, mattress covers, safety vests and parkas supplied and owned by the New Jersey Turnpike Authority Maintenance Department.

I. FURNISHING

1. Employee so designated as eligible by the Authority to be furnished with with number of new sets of garments issued as follows:

10 complete sets - Total Issue (Maintenance Persons Including All Trades)
7 complete sets - Total Issue (Temporary Janitors)
5 complete sets - Total Issue (Seasonal Help)
14 complete sets - Total Issue (Automotive)

A set will consist of one (1) short sleeved shirt or one (1) long sleeved shirt, and one (1) pants OR a coverall. EACH coverall will replace one (1) shirt and one (1) pant.

Each employee will receive 5, 7 10 or 14 complete sets as stated above.
2. Clothing ordered for new employees will be furnished WITHIN TWO WEEKS from the date of written order and will be NEW clothing only. Transferred employees, size changes, replacements will be handled in a timely manner.
3. **Clothing lockers (sizes acceptable to the Director of Maintenance), in good condition, with locking security compartments, for each employee will be installed at each location designated by the Authority for the storing and pickup of clothing. Lockers remain the property of the vendor.**
4. Additional garments may be ordered as required. Eligible employees, type, and/or changes of garments may be increased or decreased as determined by the Authority.
5. Seasonal and temporary employees will be issued clothing in good condition, acceptable to the Authority.

II. CLEANING

1. Clothing will be cleaned in an acceptable, sanitary odorless and neatly pressed manner.
2. Employees so designated by the Authority will be authorized to send to the laundry a basic number of garments each week, based on the weekly clothing changes. Service will include pickup, cleaning, and return on the next regularly established delivery date. Receiving clerks at each location will list all clothing sent and returned. Checklist to be verified by delivery person and signed. Garments are to be repaired or replaced with new, as needed...free of charge.

3. Employees' high visibility safety vests, parkas and hoods (owned and supplied by the Authority and identified by NJTP patches) to be picked up, labeled, cleaned, and returned within one (1) week of pickup. These items may be furnished on regular pickup days for cleaning service ONLY as per product cleaning instruction, and will be returned on the next delivery day. If the item is not returned--and is not returned by the second regular date--in an acceptable condition, the garment is considered "LOST IN LAUNDRY" and will be immediately replaced by the Authority with necessary costs charged to the vendor by deduction from the next invoiced service charges. The replaced garments will remain the property of the Authority.

III. DELIVERY AND PICKUP

1. The vendor and the Authority Representative will compile a list of current eligible personnel, with sizes, clothing required, and changes for each delivery location. The vendor will be responsible for maintaining the roster throughout the contract period.
2. Receiving clerk in each area will review the delivery and acknowledge receipt of the garments authorized and furnished. As any deviation from the authorized quantity of rental garments will influence the number of items available for use, and available for submitting as cleaning charges; charges for all garments "LOST IN LAUNDRY," not furnished within two (2) weeks after order date (as guaranteed), or furnished in unsatisfactory or unacceptable condition, for each delivery, will be deducted from the weekly invoices.
3. Cleaned clothing will be delivered and dirty clothing picked up once a week at all areas--regularly on Wednesday. When an Authority holiday interferes with the regular schedule, the weekly deliveries and pickups will be made on Tuesday or Thursday.

IV. GENERAL

1. Purchase order will be subject to cancellation by the vendor's failure to:
 - a. Maintain a fixed delivery and pickup service.
 - b. Furnish satisfactory clothing according to specifications.
 - c. Replace clothing "LOST IN LAUNDRY" or determined by The Authority as not meeting guaranteed usage with new (not used) garment the next delivery day.
2. Vendor will be required to pay tolls for all travel on the New Jersey Turnpike, to deliver and pick up clothing or to establish or supervise routes.
3. Invoices will be prepared separately for each delivery point, and will be submitted weekly to the Comptroller for rental and cleaning services actually rendered. Vendor's receipts will be furnished to the Maintenance Department receiving clerks as deliveries are made and items verified by drivers and receivers.

V. CLOTHING

1. Clothing will be fitted to the individual and have the words "NEW JERSEY TURNPIKE" embroidered (clerks) or tagged, or patch sewn (all others) on the left side of the chest. The right side of the chest will have the first name of the employee embroidered (clerks) or tagged, or patch sewn (all others) - 3/8" high letters. Manufacturer's seconds or irregulars will not be accepted.
2. Patches (approved by the Authority), must comply with existing patches and be supplied and affixed by vendor, at no additional cost to the Authority.
3. The vendor is to clean, repair, or replace with NEW clothing as required. This is to insure that the employee presents a smart appearance, as determined by the Authority with NO cost to the Authority.
4. Clothing rejected by the Authority as unsuitable, worn, unsatisfactory, or unusable will be replaced by the vendor with NEW, unused garments at NO cost to the Authority.
5. The responsibility for repairing, altering, and replacing, as well as delivery and pickup, is the vendor's, subject to the direction of the Director of Maintenance.
6. The Authority may request samples from the vendor for their inspection before ordering. The samples shall be representative of the fabrics, colors, patterns and styles available from the vendor.
7. Bidder shall furnish representative sample uniform showing available Colors and patterns. These shall be pinned to submitted garments.
8. Samples must be submitted free of charge. All samples are subject to tests in manner and place designated by the Authority. The Authority reserves the right to request a representative sample of any item at any time, during the contract period.

VI. EXTENSION

Contract Period: At the expiration of this contract, providing the contractor's services have been satisfactorily performed, in the sole opinion of the Authority, and the contractor is willing to continue under the same terms and conditions, the Authority reserves the right to make TWO, one year extensions of this contract. If the contract is extended, it will be the responsibility of the successful bidder to furnish NEW clothing (if required by the Authority) at the beginning of the extension period.

OTHER COMMENTS:

Indicate maximum residual shrinkage of 3% in either direction under Institutional laundry conditions (160F.)

Zippers - First quality brass only. Plastic or aluminum not acceptable.

Quality -All garments, first quality. Red Kap or Approved Equivalent.
Manufacturer's seconds or irregulars will not be accepted.

Seams - All seams must be a minimum of 1/2", all edges surged.

Labeling - Each garment must have permanent brand and size label which lists washing instructions. Each garment shall also be labeled as to fiber content.

At the end of the contract period, the Authority will make every effort to return all employee issued uniforms. The Authority will not be responsible for any non-returned uniforms, exceeding 50% returns.

TRANSITIONAL PERIOD:

If current vendor is not awarded the new contract, the current vendor agrees to service the account during transition, and provide information upon request, to awarded vendor for a period of up to 3 months at the original contract pricing and service schedule as originally awarded. Awarded vendor shall begin to provide services to the Authority immediately upon award and current vendor will simultaneously and harmoniously provide services as needed, to the Authority where and when necessary.

The Authority expects both the current vendor and awarded vendors to work together in a professional manner during this transitional period. No lapse of service at any time shall occur. The Authority supervisor will be the point of contact for all approvals and management of the contract.

VII. GARMENT SPECIFICATIONS

All clothing to be furnished in type, weight & style (Red Kap or Approved Equivalent) as approved by the Director of Maintenance.

PANTS:

Red Kap or Approved Equivalent

PT20 NAVY BLUE - Regular Maintenance Employees (65% poly/35% cotton) (Unisex)
PT20 CHARCOAL GRAY - Communications Employees (65%poly/35%cotton) (Unisex)
PC20 NAVY BLUE (100%) COTTON - Select Employees (to include, but not limited to Auto Mechanics, Electricians and employees determined by the Authority's Medical Department to have skin conditions due to polyester allergies). Wrinkle Resistant (Unisex)
PLW2 NAVY BLUE FLAME RESISTANT - Welders, Auto Mechanics if required. (88% cotton/12% nylon) (Unisex)
PZ33 Navy Blue - Jean-Cut 75% polyester/25% cotton (as requested) (Women's)
PT61 Navy Blue - Elastic waste workpants, 65% polyester/35% cotton (Women's)

SHIRTS: All clothing to be furnished in type, weight & style...as approved.

Red Kap or Approved Equivalent

SP14/SP24 NAVY BLUE (Work-shirt) - Regular Employees, 65% poly/35% cotton, permanent press (Unisex)
SP30/SP40 NAVY BLUE (Work-shirt) 100%COTTON - Select Employees (to include, but not limited to Auto Mechanics, Electricians and Employees determined by the Authority's Medical Department to have skin conditions due to polyester allergies). Wrinkle Resistant (Unisex)
SLW2 NAVY BLUE (Work-shirt, Long Sleeve) FLAME RESISTANT - Welders, Auto Mechanics...if required. 88% cotton/12% nylon (Unisex)
SP10/SP20 WHITE WITH GRAY PINSTRIPE (Work-shirt) - Communication Employees, 65% poly/35% cotton (Unisex)
SK28 LIGHT BLUE (Polo-shirt) - Select Employees (to include clerks...but not limited to). Short sleeve, 50% poly/50% cotton (Unisex)

Port Authority Brand or Approved Equivalent

NAVY BLUE (Polo-shirt) - Select Employees (to include clerks...but not K500LSP limited to) Long sleeve, 65% poly/35% cotton (Unisex)

Red Kap or Approved Equivalent

COVERALLS

CT10 NAVY BLUE - 65% polyester/35% cotton. Regular Employees (Unisex)

CC18 BLUE (100%) COTTON, Wrinkle Resistant - Select Employees
PLUS Surplus assigned for each location. (Unisex)
(approximately 6 per location) as described under
Maintenance Department Distribution Points.

CLB2 NAVY BLUE FLAME RESISTANT - Welders, Auto Mechanics...if required
88% cotton/12% nylon (Unisex)

CP30 Female - Speedsuit-65% polyester, 35% cotton, Durable press with
soil release, two way brass zipper, two breast pockets, two set
in front pockets, safety stitched mainstreams, action back elastic.
waist inserts-long sleeves. Navy Blue. Red Kap or equal.

WELDERS - FLAME RESISTANT (i.e. Indura)

**All Flame Resistant clothing shall meet ASTM F1506-02A
Must comply with OSHA 29CFR 1910.269 and also NFPA 70E**

PANTS Brass ratcheting zipper, button closure. Waistband
Interlined for body and shape - NO Belt. Rokap
construction. Reinforced front pockets. Two set-in slack
style front Pockets, two single welt hip pockets. Slight
taper. Hemmed Bottom - NO Cuff. Full cut industrial
styling.
Red Kap PLW2 or Approved Equivalent.

SHIRTS Six buttons with vertical buttonholes, button at neck.
Two-piece fully lined, no stays. One-piece fully lined
Cuffs. Stitched down front. Two button-thru hex style
With flaps and angled bartacks. Long sleeve only.
Red Kap SLW2 or Approved Equivalent.

COVERALLS Banded waist-NO belt. Two way heavy duty brass zipper.
Six Pockets. Red Kap CLB2 or Approved Equivalent.

CLEANING OF BLANKETS & MATTRESS COVERS

Supplied and owned by the Authority...to be picked up, labeled, cleaned, and returned within one (1) week of pickup, to the original sending location. Items "Lost in Laundry" (not returned within 1 week after pickup or damaged by laundry in the opinion of the receiver) will be charged to the vendor at the Turnpike price cost and deducted from the next original invoice. Garments will remain property of the Authority. Blankets & mattress covers to be cleaned as per product cleaning instruction.

Locations for Mattress Covers and Blankets on an as needed basis

DISTRICT/LOCATION	MILEPOST/INTERCHANGE (S) /Exit (S)
District #1	13.2 North between Interchanges 2 & 3
Southern Division/District 2	37.1 North between Interchanges 4 & 5
Central Shops/District # 4	Exit 8 Right Side Milepost 67.8
District #3	56.5 North between Interchanges 7 & 7A
Cranbury State Police	70 South Service Area
District #5	80.7 South between Interchanges 9 & 8A
District #6	101.4 North before Interchange 13A
District #8	111.5 East South of Interchanges 16E
District #9	Exit 14B 1st Left after Exit
District #10	112.7 West within Interchange 16W
Northern Division	104.7 within Interchange 14

NEW JERSEY TURNPIKE AUTHORITY
MAINTENANCE DEPARTMENT DISTRIBUTION POINTS
Approximate Number of Employees as of 9/1/2011

<u>LOCATIONS</u>	<u>TEMP</u>	<u>OPERATING</u>		<u>AUTO</u>	<u>MTCE</u>	<u>SURPLUS</u>
		<u>WOMEN</u>				<u>COVERALLS</u>
District #1, Swedesboro	6	0		2	12	4 (1L, 2XL, 1XXXL)
Southern Division, Moorestown	7	5		10	50	6 (2L, 2XL, 2XXXL)
District #2, Moorestown	6	1		2	12	0
District #3, Crosswicks	6	1		2	17	6 (2L, 2X, 2XXXL)
Central Shops, Hightstown	2	2		10	15	0
Central Trades, Hightstown	3	0		0	13	0
District #4, Milltown	8	1		3	25	6 (2L, 2XL, 2XXXL)
District #5, Elizabeth	12	3		3	30	6 (2L, 2XL, 2XXXL)
Northern Division, Newark	15	10		15	80	8 (2L, 3XL, 3XXXL)
No. Division Trades, Newark	0	1		0	22	
District #6, Secaucus	8	1		2	16	6 (2L, 2XL, 2XXXL)
District #7, Cavens Point	5	1		1	10	4 (1L, 2XL, 1XXXL)
District #8, East Rutherford	5	1		2	22	6 (2L, 2XL, 2XXXL)
Communications, Cranbury	0	1		0	14	0
State Police Garage, Cranbury	0	1		3	3	0
JAC Traffic Management Center	40	3		0	2	0
TOTALS (approximate)	123	32		55	343	= 398 52

Other locations may be considered necessary.

Note #1: It is expected that Seasonal/Temporary Help will be working for an approximate amount of 3 to 9 months. There is no guarantee as to the duration.

Note #2: Approximate employees wearing cotton = 125

Note #3: Approximate employees wearing polo-shirts = 25

Note #4: Approximate employees wearing no-mex = 6

NEW JERSEY TURNPIKE AUTHORITY

DRAFT AGREEMENT
FOR
UNIFORM RENTAL AND CLEANING SERVICE
RM -121688

THIS AGREEMENT, dated and effective _____, by and between the New Jersey Turnpike Authority, a body corporate and politic of the State of New Jersey having its principal office at 581 Main Street, Woodbridge, New Jersey (the "Authority") and _____, a corporation of the State of _____ having principal offices located at _____ (the "Contractor").

WITNESSETH, that the said Contractor, for and in consideration of the payments hereinafter specified, hereby covenants, and agrees to furnish the labor, materials, equipment, and insurance to provide for the services Uniform Rental and Cleaning specified in this Agreement in strict conformance with the Invitation to Bid/Request for Bids and the Instruction to Bidders attached hereto and made a part hereof.

The term of this Agreement shall commence on the effective date and terminate two (2) years there-from, unless earlier terminated as provided in the Invitation to Bid/Request for Bids. The Authority may opt, at its sole discretion, to renew this Agreement for two (2) additional one (1) year terms.

The Contractor agrees to make payment of all proper charges for labor and materials required in the aforementioned work, and to defend, if so directed by the Authority, and to indemnify and save harmless the Authority, its officers, employees and agents against and from all damages and liabilities, threatened, pending or completed actions, proceedings or suits of every kind and all costs incurred in the defense, settlement or satisfaction thereof (including attorney's fees and court costs), including damages and liabilities, actions, proceedings, suits, costs, claims and judgments of officers, employees or agents of the Contractor and of its subcontractors, and all damages, liabilities, actions, proceedings, suits costs, claims or judgments to which the Authority or any of its officers, employees, or agents may be subjected by reason of injury to the person or property of others resulting from the performance of the services, or the acts or omissions, whether negligent or not, of the Contractor, its officers, employees, or agents, servants, and subcontractors; or of the Authority, its officers, employees and agents, or of third persons, or through any improper or defective machinery, implements or appliances used in the services; and the Contractor shall further defend, if so directed by the Authority, indemnify and save harmless the Authority, its officers, employees and agents from all damages, liabilities, actions, proceedings, suits, costs, claims or judgment of any kind, which may be brought or instituted by any subcontractor, material man, or laborer who has performed work or furnished materials in or about the services or by, or on account of, any claims or amount recovered for any infringement or patent, trademark or copyright.

Any such money due to the Contractor under and by virtue of the Agreement as shall be considered necessary by the Authority may be retained by the Authority and held until such suits, proceedings, actions, claims or amounts shall have been settled, and suitable evidence to that effect furnished to the Authority. The obligations of this paragraph shall survive the expiration, termination, or rescission of this Agreement.

In consideration of the premises, the Authority hereby agrees to pay, as sole compensation for the performance of the services, payments for the actual quantity of authorized work performed, as provided in the Invitation to Bid/Request for Bids, at the prices for the services in the proposal.

This Agreement is to be binding upon the Authority, its successor or successors, and upon the Contractor and its heirs, executor, administrators, successor or successors, and is voidable and may be terminated by the Authority, in accordance with the terms of the Invitation to Bid/Request for Bids, or upon violation by the Contractor of any statute relative thereto.

IN WITNESS WHEREOF, the parties have caused their duly authorized representatives to execute this Agreement and to affix their respective corporate seals thereto on the day and year first above written.

ATTEST:

NEW JERSEY TURNPIKE AUTHORITY

Sheri Ann Czajkowski
Secretary to the Authority

BY _____
Joseph W. Mrozek
Executive Director

[Corporate Seal]

ATTEST:

Company Name

Name
Title

BY _____
Name
Title

[Corporate Seal]

[illegible]

Date _____